

*Village of Crooksville, Ohio*  
**ORDINANCE NO. 2747**

**ORDINANCE AMENDING ORDINANCE NUMBERS 2466, 2540, 2627, 2694, 2701 AND  
2735, AND AMENDING AND REPLACING EXHIBIT A, PAGE 39,  
OF THE VILLAGE OF CROOKSVILLE  
EMPLOYEE POLICIES AND PROCEDURES MANUAL**

**Whereas**, the Village of Crooksville has heretofore adopted an Ordinance providing a manual for employee policies and procedures, to wit Ordinance No. 2466, adopted September 16, 2013, and an Ordinance amending and replacing Exhibit A to that manual, to wit Ordinance No. 2540, adopted September 8, 2015, and an Ordinance adding the position of Assistant Police Chief, adding certain job descriptions and again replacing Exhibit A to that manual, to wit Ordinance No. 2627, adopted September 17, 2018, and an Ordinance adding education, training and policy requirements mandated by ORC 109.43 and 149.43(E)(1) and again replacing Exhibit A to that manual, to wit Ordinance No. 2694, adopted April 5, 2021, an Ordinance again replacing Exhibit A and also replacing Exhibit C, to include the pay for and position of Full Time Fire Chief, to wit Ordinance No. 2701, adopted September 7, 2021; an Ordinance again replacing Exhibit A to that manual, to wit Ordinance No. 2724, adopted February 21, 2023; and an Ordinance amending vacation earned and again replacing Exhibit A to that manual, to wit Ordinance No. 2735, adopted April 1, 2024;

**Whereas**, the Village Council desires to supersede and amend Exhibit A of the Village of Crooksville Employee Policies and Procedures Manual adopted by Ordinance No. 2466 and thereafter amended by Ordinance No. 2540, and thereafter amended by Ordinance No. 2627, and thereafter amended by Ordinance No. 2694, and thereafter amended by and again replacing Exhibit A to that manual, to wit Ordinance No. 2724, adopted February 21, 2023, only to the extent necessary to revise employee positions and wage ranges as the same appear on Exhibit A as adopted September 16, 2013, and amended on September 8, 2015, and amended thereafter on September 17, 2018, and amended thereafter on April 5, 2021, and amended thereafter on September 7, 2021, and amended thereafter on February 21, 2023, and thereafter amended on April 1, 2024, to the employee positions and wage ranges as the same are amended and appear on Exhibit A – 2025 attached hereto and incorporated herein by reference.

**NOW THEREFORE BE IT, AND IT IS HEREBY ORDAINED** by the Village of Crooksville, Perry County, State of Ohio, that:

1. Ordinance 2466 and Ordinance 2540 and Ordinance 2627 and Ordinance 2694 and Ordinance 2701 and Ordinance 2724 and Ordinance 2735 are hereby amended **ONLY** to the following extent:
  - a. Exhibit A (page 39), as amended to Exhibit A – 2015 (page 39-2015) of the Village of Crooksville Employee Policies and Procedures Manual, titled “Village of Crooksville Pay Ranges,” and thereafter amended and superseded with Exhibit A – 2018 (page 39-2018),

and thereafter amended and superseded with Exhibit A – 2021 (page 39-2021) and thereafter amended and superseded with Exhibit A–2021-2 (page 39 A-2021-2) and thereafter amended and superseded with Exhibit A – 2023 (page 39 A-2023), and thereafter amended and superseded with Exhibit A – 2024 (page 39 A-2024), is hereby amended and superseded with Exhibit A – 2025 (page 39 A-2025) attached hereto and incorporated as if fully rewritten herein; and

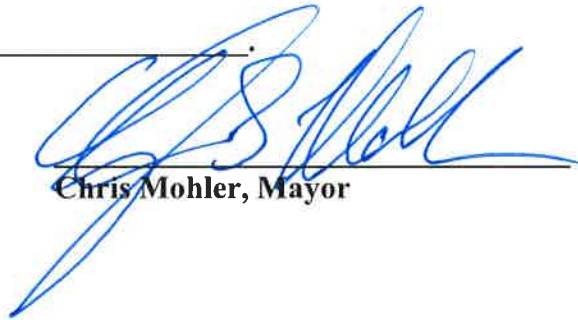
2. This amending ordinance shall affect only the exhibits and pages as noted, and shall not affect any other portion of Ordinance No. 2466 or other amending Ordinances thereto as a whole.
3. This Ordinance shall go into effect 30 days after its passage, as provided by law.

**1<sup>st</sup> Reading:** June 2, 2025 \_\_\_\_\_;

**2<sup>nd</sup> Reading:** June 16, 2025 \_\_\_\_\_;

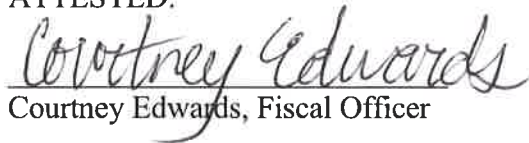
**3<sup>rd</sup> Reading:** July 7, 2025 \_\_\_\_\_.

**Passed:** July 7, 2025 \_\_\_\_\_.



Chris Mohler, Mayor

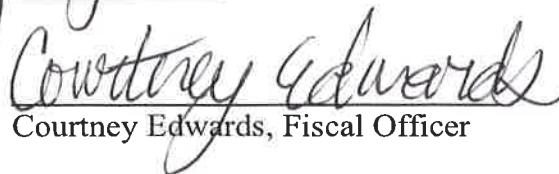
ATTESTED:



Courtney Edwards, Fiscal Officer

**Posting Certification**

This ordinance was posted at the five prescribed locations within the Village of Crooksville, Ohio, on the 07th day of July, 2025.



Courtney Edwards, Fiscal Officer

**Village of Crooksville Pay Ranges- 2025**

Service Dept. Supervisor-	\$15.00-20.00 per hour
Street Dept. Foreman-	\$12.00-20.00 per hour
Water Dist. Foreman Class I-	\$18.00-26.00 per hour
Water Dist. Foreman-	\$14.00-18.00 per hour
Sanitation Foreman Class I-	\$15.00-22.00 per hour
Sanitation Foreman-	\$Minimum Wage-18.00 per hour
Maintenance Foreman-	\$15.00-23.00 per hour
Service Dept. Level II-	\$12.00-18.00 per hour
Service Dept. Level I-	\$ Minimum Wage-13.00 per hour
Service Dept. Part Time-	\$ Minimum Wage -15.00 per hour
Meter Technician-	\$ Minimum Wage -17.00 per hour
Project Employee	\$ Minimum Wage -12.00 per hour
Recreation Supervisor-	\$ Minimum Wage -15.00 per hour
Comm. Service Supervisor-	\$12.00-15.00 per hour
Park Caretaker-	\$ Minimum Wage -15.00 per hour
Administrative Assistant-	\$ Minimum Wage -20.00 per hour
Income Tax/Utility Billing Supervisor-	\$12.00-20.00 per hour
Billing Clerk II-	\$12.00-16.00 per hour
Billing Clerk I-	\$12.00-16.00 per hour
Chief of Police-	\$20.00-29.00 per hour
Assistant Chief of Police-	\$18.00-25.00 per hour
Sergeant Patrolman-	\$16.00-21.00 per hour
Corporal Patrolman-	\$15.00-20.00 per hour
Patrolman-	\$15.00-18.00 per hour
Patrolman Part Time-	\$15.00-18.00 per hour
Court Clerk-	\$12.00-17.00 per hour
Pool Manager-	\$ Minimum Wage -14.00 per hour
Pool Manager Assistant	\$ Minimum Wage -13.00 per hour
Lifeguard-	\$ Minimum Wage -12.00 per hour
Village Fiscal Officer-	\$26,000-55,000 Salary
Village Administrator-	\$40,000-77,000 Salary
Full Time Fire Chief-	\$43,680-55,000 Salary

