

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Crooksville Council Meeting Minutes Monday, July 15 20 19

**ROLL CALL:** Mayor Redfern called the meeting to order with the following members present Mr. Rice, Mr. Locke, Ms. Smith, Mr. Mohler, and Mr. Loomis. Jan Baughman was present. Mr. Hampton and Tom Collins were absent.

Grant Schooley, JHA was present to go over some project updates with Council and had a few items for approval. For Contract #1, Freedom Construction is working on spot repairs and repairing the sidewalks and curbs. The main sections on China Street are complete but there are some small areas that still need worked on. The punch list for the East side was issued and currently putting together the punch list for the West side for them to complete. The sub meter vaults have been installed but are not complete yet. The piping in the ground is in but the electric and controls are not yet. These are all upcoming as well as reclamation and finishing sidewalks. Freedom Construction has submitted pay app #18 totaling \$172,673.25. Mr. Mohler asked how much was still being held back. Grant explained that this total is approximately \$167,000 in retainage and work not completed is approximately \$100,000.

Motion was made to approve Pay App #18 for Freedom Construction totaling \$172,673.25 was made by Mr. Locke and seconded by Mr. Loomis. Motion carried.

There was an addendum sent down for Council to review for Construction inspection services that need extended through August 9, 2019. Motion was made to approve Addendum #2 to Agreement for Construction Inspection Services on Water System Improvements until August 9, 2019 totaling \$9,960 was made by Mr. Mohler and seconded by Mr. Loomis. Motion carried.

On Contract #2, the tank is complete. There is a change order #2 to be approved to cover final completion to June 24<sup>th</sup> which was when all the final punch list items were done. The tank was operational back in January but this is to extend to keep documentation correct. Motion to approve Change Order #2 for Mid-Atlantic was made by Mr. Mohler and seconded by Mr. Rice. Motion carried.

Mid-Atlantic submitted their final pay app for approval. This included retainage and final work. Motion to approve Pay App #6 totaling \$31,692.86 was made by Mr. Rice and seconded by Mr. Mohler. Motion carried.

Grant also had an update to give Council regarding the Park Restroom Project. He let them know that the roof metal has been delivered as well as the siding that goes over the peaks. The stainless steel fixtures are ordered as well as the windows and are waiting for them to be delivered. The contractor has had electricians on site, plumbers, and this week will be installing the roof panels and waiting on the windows to install the siding. They plan to also work on doors and the concrete sidewalks out front. Grant believes that they have until the end of August for their contract time. There was a pay app #2 submitted in the amount of \$35,000 and will be paid by the CDBG funds and will be through the commissioners so this is informational. The remaining funds left will be local cost and will come back to the Village to pay. Grant believes they are doing well on time and has done projects like this many times and does not foresee any issues. He can call and remind the contractor of his deadline and push a little.

The Bridge Project, we are still waiting on ODOT to get things started. The first step will be requests for proposals for engineers to be awarded the job. This is on ODOTs schedule and will keep Council updated.

**MINUTES:** Motion to approve Clerk's Minutes was made by Mr. Rice and seconded by Ms. Smith. Motion carried.

**REPORTS:** Motion to approve July Revenue Adjustments to the 2019 Budget was made by Mr. Mohler and seconded by Mr. Locke. Motion carried.

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Motion to approve Clerk's Reports for June was made by Mr. Mohler and seconded by Mr. Locke. Motion carried.

Motion to approve Mayor's Court Report for June was made by Mr. Rice and seconded by Mr. Mohler. Motion carried.

**CORRESPONDENCE AND MESSAGES:** Mayor Redfern informed Council that he met with Central Railroad regarding the Industrial Drive crossing and it is on the list to be upgraded to a guarded crossing but could take 1 year to 1 ½ years. The scheduled time to plane down the crossing at Industrial Drive is set for July 22<sup>nd</sup> with weather permitting.

**PAID BILLS:** A motion to approve Resolution 2019-45 paid bills and payroll was made by Mr. Mohler and seconded by Mr. Locke. Motion carried.

**TO BE PAID BILLS:** A motion to approve Resolution 2019-46 to be paid bills was made by Mr. Mohler and seconded by Ms. Smith. Motion carried.

**TRANSFER:** A motion to approve Resolution 2019-47 transferring funds was made by Mr. Rice and seconded by Mr. Locke. Motion carried.

**PARK & RECREATION:** Mayor Redfern stated that the attendance for the Pottery Festival was very well over the weekend. Mr. Mohler said that he was down there both Friday and Saturday and explained what went on and how the events went.

**SAFETY:** Mayor Redfern stated that he had the EMS report for June with 98 runs and that Chief Hill was working this evening.

**BUILDING:** Motion to approve Building Permit for Tamara Knox at 157 McKeever Street retro to July 8<sup>th</sup> was made by Mr. Mohler and seconded by Mr. Loomis. This was the building permit that Tom had brought before Council at the prior workshop meeting. Motion carried.

Motion to approve Building Permit for Glass Enterprises Properties, Inc. at 410 Keystone Street was made by Mr. Rice and seconded by Mr. Mohler. This is a remodel of the existing building. Motion carried.

**LEGISLATIVE:** Motion to accept the third reading of Ordinance 2656, an Ordinance establishing the Fire and Emergency Medical Services Building Bond Debt Service Fund was made by Mr. Mohler and seconded by Mr. Locke. Motion carried.

Motion to accept Ordinance 2656, an Ordinance establishing the Fire and Emergency Medical Services Building Bond Debt Service Fund was made by Mr. Mohler and seconded by Ms. Smith. Motion carried.

Motion to suspend the rules for Ordinance 2659, an Ordinance Amending the 2019 Budget and Appropriations as an Emergency was made by Mr. Mohler and seconded by Mr. Locke. Motion carried.

Motion to accept Ordinance 2659, an Ordinance Amending the 2019 Budget and Appropriations as an Emergency was made by Mr. Mohler and seconded by Mr. Loomis. Motion carried.

Motion to suspend the rules for Resolution 2019-48, a Resolution Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2019 as an Emergency was made by Mr. Mohler and seconded by Mr. Locke. Motion carried.

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Motion to accept Resolution 2019-48, a Resolution Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2019 as an Emergency was made by Mr. Mohler and seconded by Mr. Loomis. Motion carried.

Motion to suspend the rules for Resolution 2019-49, a Resolution Declaring Necessity for Levy of Tax in Excess of Ten Mill Limitation and declaring it an Emergency was made by Mr. Mohler and seconded by Mr. Locke. Mr. Mohler asked if this was a renewal of an existing levy for the Park and Pool. Motion carried.


Motion to accept Resolution 2019-49, a Resolution Declaring Necessity for Levy of Tax in Excess of Ten Mill Limitation and declaring it an Emergency was made by Mr. Mohler and seconded by Ms. Smith. Motion carried.

Motion to suspend the rules for Ordinance 2660, an Ordinance Establishing Compensation for the Mayor and declaring it an Emergency was not passed as there was no motion made.

**OLD BUSINESS:** Nothing.

**NEW BUSINESS:** Nothing.

**ADJOURNMENT:** A motion to adjourn was made by Mr. Rice and seconded by Mr. Mohler. Motion carried.

  
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BRITTANY ROSS  
Fiscal Officer

  
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FRED REDFERN  
Mayor