

# RECORD OF PROCEEDINGS

Helena Crooksville Council Meeting Minutes Monday, November 29<sup>th</sup> 20 2021

**ROLL CALL:** Mayor Mohler calls the meeting to order with the following Council Members present; Mr. Rice, Mr. Locke, Mr. Hampton, Mr. Allen, Mr. Loomis. Jan Baughman, Lacey Tumbin and Adam Barclay were also present. Ms. Smith was absent.

**MINUTES:** A motion is needed to approve the Fiscal Officer's Minutes. A motion is made by Mr. Hampton, and seconded by Mr. Locke.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

**REPORTS:** A motion is needed to approve the Fiscal Officer's Financial Reports. A motion is made by Mr. Locke, and seconded by Mr. Rice.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

A motion is needed to approve the Bank Reconciliation for October 2021. A motion is made by Mr. Locke, and seconded by Mr. Rice.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

**SOLICITOR LIST:** A Mortgage Location Survey was recently made of the property at 171 Taylor Street. The home, porch, and garage all encroach into the Village right of way for Buckeye Street and Taylor Street. These encroachments have existed for several years. The buyers and sellers are requesting the Village allow the encroachments. A variance has been requested, but this is likely better addressed with an Easement, if Council is willing. With an Easement, Council can allow the encroachments as they currently exist so that the owners will have no title issue for purposes of transfer of the property or for purposes of mortgaging the property. With an Easement, we can also include language setting forth that in the event any currently-encroaching structures are ever removed/replaced, the Easement will cease and the Owners must re-build/replace so as no new or replacement structure may encroach. The Easement would also retain the Village's rights through the Easement area for any current utility/road use and continued maintenance/replacement/repair, etc. A motion is made by Mr. Hampton and seconded by Mr. Locke to create an Easement for 171 Taylor Street.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

There has been a lot of movement in the last couple of weeks with the Football Field. The Crooksville Athletic Association has voted and transferred the assets related to the field back to The Community Bank. The bank is taking that in lieu of repossession or foreclosure. The next step is to effectuate the sale to the school based on the terms that the bank is negotiating out. Those sales involve the visitor side bleachers and all but the center section of the home side bleachers. The center section, home press box, scoreboard, and PA system would be left. The bank will hold those as collateral. The school will be responsible for removal and sale of removal, also any damage to the park must be repaired. Council agree that as long as the school keeps them informed during the process that they will have their cooperation.

**FINANCE:** Motions are needed for the following items:

**Resolution #93-2021** to approve the Transfer of Funds for Interfund Transfers. A motion is made by Mr. Rice, and seconded by Mr. Hampton.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

**Resolution #94-2021** to approve Reallocations & Supplemental Appropriations. A motion is made by Mr. Rice, and seconded by Mr. Hampton.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

**Resolution #95-2021** to approve Payment Listings. A motion is made by Mr. Loomis, and seconded by Mr. Locke.

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Minutes of

Meeting

HEALTH OFFICIALS - 800-425-4004 (COMM-F) 10-1-21

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**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

**Resolution #96-2021** to approve Payroll Reports. A motion is made by Mr. Loomis, and seconded by Mr. Locke.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

**SAFETY:** Haylee Hamilton and Luke Longshore spoke to Council about being hired for Fire/EMS. A motion is made by Mr. Rice to accept both Haylee Hamilton and Luke Longshore to Crooksville Fire/EMS and Mr. Locke seconds.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

**BUILDING:** A motion is needed to approve a building permit for 578 Washington Street, all utilities have been checked and approved. A motion is made by Mr. Hampton, and seconded by Mr. Loomis.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

A motion is needed to approve a building permit for 119 High Street, all utilities have been checked and approved. A motion is made by Mr. Loomis, and seconded by Mr. Rice.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

**NEW BUSINESS:** Donna White would like permission to walk in the Rec Center during the winter months, there are two other ladies that have walked with her in the past when they were given permission to walk. No vote is needed, Council agrees.

A motion is needed to approve a donation to the Food Pantry for \$2,500 out of the ARP Fund. A motion is made by Mr. Loomis, and seconded by Mr. Locke.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

Council decides to leave the doors in the Administration Building closed to the public to minimize the spread of Covid. With the recent outbreak everyone would like to help keep staff and the public safe.

**ADJOURNMENT:** Without any further discussion, Mr. Rice makes the motion to adjourn and Mr. Locke seconds.

**Vote-**Mr. Rice-Yes. Mr. Locke-Yes. Mr. Hampton-Yes. Mr. Allen-Yes. Mr. Loomis-Yes. Motion Carried.

Meeting Adjourned.

  
CHRIS MOHLER  
Mayor

  
MARK V. HORNER  
Fiscal Officer