Village of Crooksville,
Perry County, Ohio

RESOLUTION NO. 87-2026

RESOLUTION APPROVING CLAY VALLEY FOUNDATION AS ADMINISTRATOR FOR THE VILLAGE OF CROOKSVILLE FLOOD RELIEF FUND AND DECLARING AN EMERGENCY

Whereas, pursuant to Village Ordinance No. 2762, the Village of Crooksville did establish a Uniform Accounting Network (UAN) Fund identified as the Village of Crooksville Flood Relief Fund to account for and record all Village of Crooksville Flood Relief Fund receipts and disbursements and balances; and

Whereas, pursuant to Village Ordinance No. 2762, the Mayor and/or Village Administrator are authorized to partner with a local 501(C)(3) organization that will assist and administer the Village of Crooksville Flood Relief Fund, through the nonprofit's: establishment of appropriate guidelines and processes for applications seeking assistance and relief; receipt and distribution of donated monies; award of grants from the fund; issuance of all necessary and applicable tax documents; and other matters related thereto; all for the public purpose of protecting the public health, preventing homelessness, mitigating municipal-wide economic blight, and for the general welfare of those residents and businesses impacted by the flooding emergency and disaster that struck the Village of Crooksville in August 2026; and

Whereas, the Village desires to establish such a partnership with the Clay Valley Foundation, a local 501(C)(3) organization with its principal office in Crooksville, Perry County, Ohio, "organized exclusively for charitable, religious, educational and scientific purposes, including … the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 …," and whose mission is "to identify and undertake projects and programs for the betterment of the community and its residents," and approves Clay Valley Foundation as Administrator for the Village of Crooksville Flood Relief Fund; and

Whereas, the Village further desires to suggest to the Administrator: establishment of a separate Board that will carry out all functions of The Crooksville Flood Relief Fund; adoption of an Application consistent with or similar to that attached hereto; and pursuit of a timeline that will allow processing of the first round of Applications to, and disbursement of initial funds from, the Village of Crooksville Flood Relief Fund, on or about September 15th, 2026; and

Whereas, in the interest of good fiscal practice and because donations are being received and are available for relief to Village residents and businesses in great need, it is necessary that approval of the local nonprofit Administrator is established immediately.

NOW THEREFORE, BE IT RESOLVED by the Village Council of the Village of Crooksville, Perry County, State of Ohio, that:

Section 1. The Village of Crooksville hereby approves Ohio 501(c)(3), Non-Profit Corporation, Clay Valley Foundation, of Crooksville, Ohio, as Administrator of The Village of Crooksville Relief Fund. Said Administrator will assist and administer The Village of Crooksville Flood Relief Fund, through the Non-Profit's: establishment of appropriate guidelines and processes for applications seeking assistance and relief; receipt and distribution of donated monies; award of grants from the fund; issuance of all necessary and applicable tax documents; and other matters related thereto; all for the public purpose of protecting the public health, preventing homelessness, mitigating municipal-wide economic blight, and for the general welfare of those residents and businesses impacted by the flooding emergency and disaster that struck the Village of Crooksville in August 2026.

Section 2. Unless otherwise an emergency and approved in writing by the Mayor, the Village Administrator and Council, distributions and expenditures from The Village of Crooksville Flood Relief Fund to Clay Valley Foundation for such Non-Profits administration pursuant to Section 1 hereof shall be made only upon authorization of Council, and in accordance with distributions and expenditures permissible under the purposes of Ordinance 2762 and this Resolution, as well as the guidelines, processes and procedures established in partnership with the Clay Valley Foundation.

Section 3. The Village of Crooksville suggests to the Administrator, Clay Valley Foundation: establishment of a separate Board that will carry out all functions of The Crooksville Flood Relief Fund; adoption of an Application consistent with or similar to that attached hereto; and pursuit of a timeline that will allow processing of the first round of Applications to, and disbursement of initial funds from, the Village of Crooksville Flood Relief Fund, on or about September 15th, 2026.

Section 4. The Village Administrator is hereby authorized to enter into a Contract with Clay Valley Foundation, subject to review and approval of the Village Solicitor, to achieve the purposes of this Resolution.

Section 5. This Resolution is hereby declared an emergency measure necessary for the timely appointment and engagement of, and commencement of administrative functions by, Clay Valley Foundation as Administrator for The Village of Crooksville Relief Fund, and in order to protect the public health, help prevent homelessness, mitigate municipal-wide economic blight, and to provide relief to and for the general welfare of those residents and businesses impacted by the flooding emergency and disaster that struck the Village of Crooksville in August 2026. Therefore, this Resolution shall go into immediate effect upon its passage.

1st Reading: Waived on ¾ Vote;
2nd Reading: Waived on ¾ Vote;
3rd Reading: Passed on 2/3 Vote September 8, 2026.

Passed: September 8, 2026.

Christopher S. Mohler, Mayor

ATTESTED:

Courtney Edwards, Fiscal Officer

APPROVED:

9/8/26
Bill Hampton, Council President Date

9-8-26
Scott Locke, Councilman Date

9/8/2026
John Loomis, Councilman Date

9/8/2026
Kathy J. McKinney, Councilwoman Date

9/8/26
Billie Smith, Councilman Date

9/8/2026
Fred Redfern, Councilman Date

Posting Certification

This ordinance was posted at the five prescribed locations within the Village of Crooksville, Ohio, on the 9th day of September, 2026.

Courtney Edwards, Fiscal Officer

CROOKSVILLE FLOOD RELIEF FUND

APPLICATION FOR FINANCIAL ASSISTANCE

For individuals or households financially affected by the recent flooding in the Village of Crooksville. Assistance depends on eligibility, documented need, and available funds. Applying does not guarantee payment.

1. APPLICANT INFORMATION

Applicant's full name: _____

Flood-affected address: _____

Phone: _____ **Email:** _____

Current mailing address, if different: _____

☐ **Owner** ☐ **Renter** ☐ **Other:** _____ **Number in household:** _____

2. FINANCIAL ASSISTANCE REQUEST

Amount requested: $ _____ **Date of flood loss:** _____

Briefly describe your flood-related financial need and how the funds would be used:

_____

_____

_____

_____

_____

_____

_____

Have you received or applied for money for this same need from insurance, FEMA, the Red Cross, another charity, or crowdfunding? ☐ No ☐ Yes

If yes, list the source, status, and amount received:

_____

_____

_____

_____

3. SUPPORTING DOCUMENTS

Attach copies when available:

☐ Proof of address ☐ Photos of flood damage ☐ Estimates, receipts, bills, or other proof of financial loss

4. APPLICANT CERTIFICATION

I certify that the information provided is true and complete. I understand that submitting this application does not guarantee assistance. I agree to report any additional insurance, FEMA, charitable, or other payment received for the same expense. I understand that Flood Relief Fund payments may not duplicate assistance already received for the same loss. I authorize the Village of Crooksville and its designated nonprofit partner or Fund administrator to verify information reasonably necessary to review this application. I understand that knowingly providing false information may result in denial or repayment of funds.

Applicant signature: _____ **Date:** _____

Printed name: _____

Return this application and copies of supporting documents to the location or contact designated by the Village of Crooksville. Do not submit original documents.

OFFICE USE ONLY

Application ID: _____ **Date received:** _____

Applicant/address verified: ☐ Yes ☐ No __ **Flood-related need verified:** ☐ Yes ☐ No __

Other assistance reviewed: ☐ Yes ☐ No __ **Documents reviewed:** ☐ Yes ☐ No __

Decision: ☐ Approved ☐ Approved with conditions ☐ Pending information ☐ Denied

Amount approved: $ _____ **Payment method:** _____

Approved purpose/payee: _____

Conditions or reason for denial:

_____

_____

_____

_____

Reviewer signature: _____ **Date:** _____

Disbursement/reference number: _____

Note: Retain the application, decision, supporting documents, and proof of payment according to the applicable records-retention requirements.